

EXCEL: MACRO AND VBA

2 session(s) of 3 hours
(2 x 4 periods)

CHF 1200.-

Renseignements

Tél. +41 22 732 51 11
Lu-Ve de 8h30 à 12h00
et de 13h00 à 17h00

DEFINITION

Understanding macros and the 2 different ways to create a Macro. Learn how to record and run a Macro without the Visual Basic Editor (VBA) Learn how to modify a macro With VBA.

TARGET

Excel user who needs to automate repetitive tasks.

REQUIREMENT

Windows, Excel basics and Excel advanced

METHODOLOGY

Excel Macro and VBA training is based on theoretical Excel manual, but main part of the training is dedicated to practical exercises with personalized assistance from the trainer.

CONTENT OF EXCEL: MACRO AND VBA

Understand macros

The developer Tab
Set up Excel to allow Macros
Record and Run a Macro

What's VBA

The VBA Editor
Modify a Macro with VBA
The Structure of a procedure
Example of VBA Statements
IF Condition and LOOPS

Practical Cases